

**4th ATRANS Symposium: "Toward Low Carbon Transportation for Sustainable Society:
Bangkok Vision 2032 (250th Anniversary)"
26-27 August 2011**

**Room Rainbow, Bangkok-Panorama I, and Saithip,
Imperial Queen's Park Hotel, Sukhumvit 22, Bangkok**

Instruction for preparation of your power-point presentation

First of all, ATRANS would like to express sincere gratitude to you for the kind acceptance to deliver a presentation in the 4th ATRANS Symposium which will be taken place on 26-27 August 2011 at the Imperial Queen's Park Hotel, Sukhumvit 22 Road, Bangkok, Thailand.

In this year symposium, ATRANS is honored by numbers of distinguished speakers from many countries across the continent including United States, Japan, Singapore and Thailand to deliver keynote lectures/presentations in the symposium. Special thanks to the distinguished speakers for making this happened. ATRANS believes that participants who participate in the event will definitely gain numerous knowledge and experiences as well as information interchange and network building with one another.

To help us smoothing the symposium event and in order to ease speakers for preparation of their power-point presentation, please kindly follow the instruction below:

[1] Time allocation for each presentation

Since there are a large number of speakers devotedly and voluntarily making presentations in the symposium event on 26 August 2011, ATRANS has done its best to allot the time to fit with the program, (see also the attached program).

- Each speaker will have 15 minutes for presentation and 5 minutes for questions & answers. Note that there will be a discussion at the end of each session as well.
- Please kindly develop your ppt. presentation to fit with the time allotted.

[2] Structure of Presentation

The speakers/ presenters may arrange their ppt. presentation as follows:

- 1) Introduce situation and problems concerning the presentation topic in connection with the theme of the symposium.
- 2) Present what have been done whether success or failure and are doing and plan to do in the future (if any)
- 3) Explain from your perspective point of view: what should be done in coming future or immediate remedial action or necessary researches in future or required collaborative work for interdisciplinary research and expectation for ATRANS activities, etc.

[3] Instruction to develop Power Point Presentation

- 1) Number of slides: The maximum number should be no more than 10 - 15 pages
- 2) Language: English or Thai (or vice versa)

[4] Submission of ppt. presentation file

ATRANS will distribute symposium's reading materials to all participating audiences. To help us organizing the event smoothly, please submit your ppt. presentation in e-file no later than 17 August to pake2.atrans@gmail.com, and puandnote@gmail.com. The slides should be in ppt. format.

[5] Submission of your brief personal profile

Note that when submitting the electronic ppt file, please kindly submit your personal profile with picture if available so that the session chair can introduce you to the audiences correctly and properly.

[6] ATRANS Symposium Background

To assist speakers, the following information might help you to grasp an idea of the ATRANS symposium event.

- Theme: "Toward Low Carbon Transportation for Sustainable Society : Bangkok Vision 2032 (250th Anniversary)"
- Date: 26-27 August, 2011
- Time: 9:00 – 17:30
- Venue: Room Rainbow, Bangkok-Panorama I, and Saithip, Imperial Queen's Park Hotel, Sukhumvit 22
- Objective: To have policy makers, practitioners, academic, researchers, students and public gathered together for exchanging opinions and ideas with ATRANS members
- Target participants: Government sector, i.e., MOT, MRTA, BMA, OTP, NESDB, DOH, DOR, MRTA, BTS, University professors and students, Research Institutes, Hospital, NPOs Private sector and Media
- Number of participants: aprx. 200 persons per day
- Activity during the event: Opening and welcoming messages
Keynote lectures and research project presentations

Student paper presentations

Awarding essay & painting competition

Poster / exhibition booth (e.g., promote collaboration between ATRANS and its member institutions, safety riding simulator corner, community relations, etc.)

Reception & Farewell parties

Materials distribution: All reading materials related to the symposium

Expected outcome: ATRANS can be recognized by academic societies

The invited speakers and participants can develop and expand networking with one another.

ATRANS members and participants can exchange opinions, knowledge and information which can enhance its pool of transportation information at ATRANS.

This activity will have an influence over policy makers, practitioners in local, national and global levels in the future.

Remark: See symposium program attached.

Poster Session

To return appreciation, ATRANS provides some spaces in the Poster Session for the speakers to PR or publicize their organizations / institutions or research works with an area of 2.5 sqm.X2.5 sq.m., with free of charge.

Those who wish to participate in the poster session activity or need more information please feel free to contact secretariat office at 02-661-6248 or e-mail to Ms. Pake at pake2.atrans@gmail.com and Ms. Poo at puandnote@gmail.com.

Thank you very much beforehand for your kind cooperation and contribution extended to ATRANS. ATRANS looks forward to meeting you all in the 2011 Symposium soon.